



How to Access a Practice or Training Test Through the Student Interface

- 1 Navigate to the [CAASPP & ELPAC website](#).
- 2 Select the **Practice and Training Tests** button.
- 3 Select the **Student Access to Tests** option.
- 4 To log on as a guest user, leave the **Guest User** toggle in the **On** position. To log on with the student's name and Statewide Student Identifier, turn the **Guest User** option **Off**.
- i* *Logging on with student credentials allows accessibility resources from the student in the Test Operations Management System (TOMS) to be automatically assigned to the student.*
- 5 To access the test without a session ID, leave the **Guest Session** toggle in the **On** position. If a test administrator has generated a session ID, change the **Guest Session** toggle to the **Off** position and enter the test session ID.
- 6 Select the **Sign In** button.
- 7 Select a grade level from the **Grade** drop-down menu.
- 8 Select the button for the practice or training test to be administered during this session.
- i* *Training tests are ideal for teaching students how to navigate the online test. Practice tests are ideal to provide experience with grade-level content and accessibility resources.*
- 9 Review and select test settings as needed.
- i* *You may be presented with the Sound and Video Playback Check. To play the sample sound and video, select the **Play Video** button. Select the **I could play the sound and video** or the **I could not play the sound or video** button.*
- 10 Select the **Begin Test Now** button.
- 11 Start answering test questions.
- i* *Training tests are not scored and no scoring guides are available. Scoring guides for practice tests are available. For more information about scoring practice tests, visit the [CAASPP & ELPAC Practice and Training Tests web page](#).*
- i* *Practice and training tests can also be accessed by using the secure browser. Find information about secure browsers on the [CAASPP & ELPAC Technology Resources and Secure Browsers web page](#).*