

MOODLE ACCESS AT-A-GLANCE

CALIFORNIA ALTERNATE ASSESSMENT (CAA) MOODLE TRAINING SITE

LEA CAASPP COORDINATORS

LEA CAASPP coordinators must obtain and distribute the appropriate Moodle Enrollment Keys to test examiners to allow them access to the Moodle courses.

- 1 Refer to the CAA Test Examiner Tutorial email to obtain an access code for the CAASPP-ELPAC Administration and Scoring Training (AST) website.
- 2 Access the AST website and enter the access code.
- 3 To obtain the Moodle Enrollment Keys, select the [CAA Moodle Training Site] button.
- 4 Use the CAA Test Examiner Moodle Template Letter (optional) to distribute the appropriate Moodle Enrollment Keys to CAA test examiners.

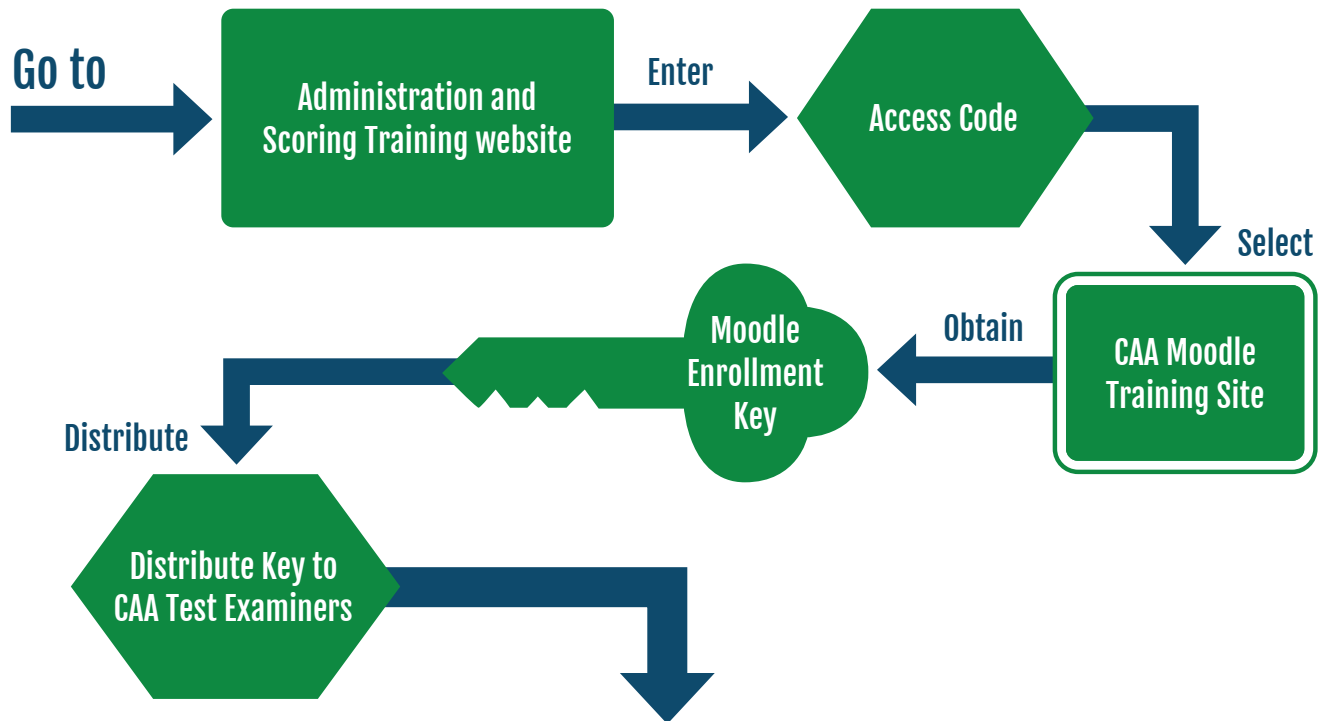
CAA TEST EXAMINERS

Test examiners must complete the required CAA tutorial segments prior to administering any CAA.

- 1 Receive a Moodle Enrollment Key from your LEA CAASPP coordinator.
- 2 Log on to the Moodle Training Site and select the California Alternate Assessments (CAAs) Training.
- 3 Select the California Alternate Assessment (CAA) Test Examiner Tutorial.
- 4 Complete the General section and your respective content area section(s) within the course to receive your certificate(s) of completion.
- 5 The certificates are emailed to the examiner.
- 6 Your LEA CAASPP coordinator and test site coordinator can also confirm your completion status by accessing the LEA Moodle Account Reporting feature.



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CAA TEST EXAMINERS

